GHSC Vocational Education

**Have the following for each Charter Teacher meeting:**

1. Copy of Pay Slip (if applicable)
2. Copy of Work Hours or Log of Hours sheet
3. The following work related reflection questions answered or a personal reflection summary about your vocational education experience.
4. Manager/Employer signature on questionnaire or reflection (if applicable)

***What characteristics of a good employee have you shown recently?***

***Are you taking initiative to learn other areas and tasks? What are they?***

***Are you communicating your goals and ideas to your employer? Please list.***

***What level of effort are you displaying? Why do you think so?***

***What are some areas of growth that you need to work on? What are the areas you do well?***

GHSC Vocational Education Log of Hours Sheet

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| **Date** | **Total Hours** | **Supervisor’s Signature/initials** |
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